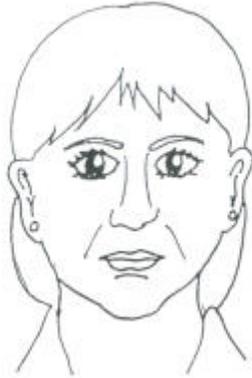


UNIFORMED EMPLOYEE GROOMING STANDARDS

FEMALES



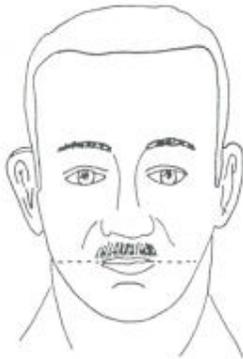
HAIR: Shall not extend below the bottom of the uniform collar.
Shall be cut or pinned close to the sides, top, and back of the head to achieve this standard.



MAKEUP: Shall not be extreme in nature (e.g., glittering).

JEWELRY: One pair of stud-type earrings may be worn in the earlobes.

MALES



MUSTACHE: Neatly trimmed.
Shall be off the lip.
Shall not extend beyond corners of mouth.
Handlebar mustaches prohibited.

BEARDS: Not authorized except as stated in policy.



HAIR: Blocked or tapered up the back of the neck.
Trimmed off the ears.
Shall not extend below the top of the collar.

SIDEBURNS: Shall be neatly trimmed.
Shall not extend below middle of the ear.
Sideburns of an exotic nature (e.g., muttonchops) are prohibited.