

**OCTOBER 2018 PERSONNEL MANUAL UPDATE
SUMMARY OF REVISIONS**

EXECUTIVE DIRECTIVES:

PD-80, “Outside Employment” (rev. 6)

- Policy statement revised to be consistent with current language.
- Revised definitions for Conflict of Interest, Employee, and Work Cycle.
- Section I.C: Added language that an employee may not work in outside employment while on medical leave if the outside employment has similar duties or physical requirements.
- Section II: Revised distribution of original approved or disapproved PERS 398 for various salary groups and Office of the Inspector General employees.
- Attachment A, Instructions: Revised to be consistent with language in directive.
- Grammatical and formatting updates were made.