

PD-73 Addendum published via Mainframe email, effective immediately

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TO: All Personnel Manual Holders

FROM: Patty Garcia
Director,
Human Resources Division

SUBJECT: Addendum to PD-73, "Selection Criteria for Correctional Officer Applicants" (rev. 12)

Effective immediately, PD-73, "Selection Criteria for Correctional Officer Applicants" (rev. 12) is revised to indicate that Correctional Officer (CO) applicants cannot have a Class B misdemeanor conviction within the last three years.

Procedures

I. Basic Eligibility Criteria

J. Not have had a Class B misdemeanor conviction within the last three years;

The Texas Department of Criminal Justice Employment Application Supplement (PERS 282) will also be revised to incorporate this Class B misdemeanor change for CO applicants.

All human resources representatives are requested to post this email addendum in a common use area. All personnel manual holders are requested to insert this email addendum in front of PD-73 addendums (07/02/2019 and 03/07/2018) and PD-73.

PD-73 is currently in revision to include this procedural change.

If you have any questions, please contact Mandy Flinn, Manager IV, Employment and Support Services, at 936-437-4136.

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Director,
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