

PD-54 Addendum published via Mainframe email, effective 04/15/2022

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TO: All Personnel Manual Holders

FROM: Patty Garcia
Director,
Human Resources Division

SUBJECT: Addendum to PD-54, "Recruitment Bonus Program" (rev. 3)

Effective April 15, 2022, PD-54, "Recruitment Bonus Program" (rev. 3) Procedures, I. Recruitment Bonus, is revised to remove procedures for the equipment operator (truck driver) recruitment bonus. The recruitment bonus will continue to apply to any maintenance supervisor and limited parole officer positions.

PD-54, "Recruitment Bonus Program" is currently in revision to include these procedural changes.

All human resources representatives are requested to post this email notification in a common use area. All personnel manual holders are requested to insert this email addendum in front of PD-54, "Recruitment Bonus Program."

If you have any questions regarding these changes, please contact Mandy Flinn at (936) 437-4136.

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