

PD-54 Addendum published via Mainframe email, effective 09/01/2021

Message ID: 741091

Date: 09/01/2021

Time: 10:05 a.m.

TO: All Personnel Manual Holders

FROM: Patty Garcia  
Director,  
Human Resources Division

SUBJECT: Addendum to PD-54, "Recruitment Bonus Program" (rev. 3)

Effective September 1, 2021, "Recruitment Bonus Program" (rev. 3) Procedures, I. Recruitment Bonus, is revised to remove procedures for the correctional officer (CO) recruitment bonus. The recruitment bonus will continue to apply to any maintenance supervisor or equipment operator (truck driver) positions, and limited parole officer positions.

PD-54, "Recruitment Bonus Program" is currently in revision to include these procedural changes.

All human resources representatives are requested to post this email notification in a common use area. All personnel manual holders are requested to insert this email addendum in front of PD-54, "Recruitment Bonus Program."

If you have any questions regarding these changes, please contact Mandy Flinn at (936) 437-4136.

AUTHORITY: Patty Garcia  
Director,  
Human Resources Division