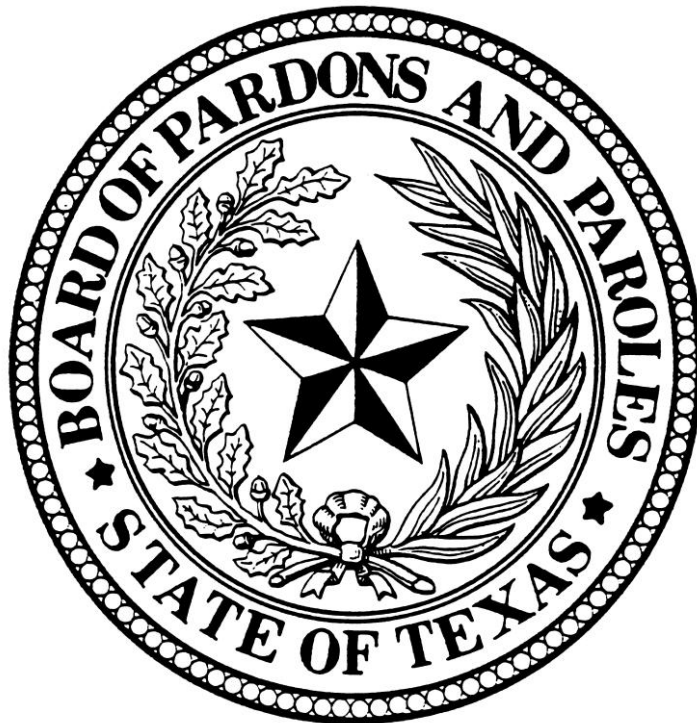


TEXAS BOARD OF PARDONS AND PAROLES

MINUTES

Board Workshop No. 26-0429



April 29, 2026

Austin, Texas

TEXAS BOARD OF PARDONS AND PAROLES

WORKSHOP

Wednesday, April 29, 2026

Cambria Hotel Austin Uptown

(Uptown AB Room)

13205 Burnet Rd.

Austin, Texas

12:00 PM

Order of Business

1. Call Workshop to Order
2. Presentation from Clara Guidry, Safe Community Institute Manager-Crime Stoppers and Andy Kahan, Director of Victim Services and Advocacy for Crime Stoppers of Houston
3. DWI Recidivism Study – Andrew Barbee, Director of Office of Strategic Initiative and Modernization (OSIM)
4. New Individual Treatment Plan (ITP) Program Updates – April Zamora, Director of Rehabilitation and Reentry Division (RRD)
5. Parole Guidelines/Monthly Reporting – Brian Long, Board Member
6. Decision Making, Violation – Timothy McDonnell, Chief Operating Officer, Monica De Velasco, Director, Parole Division, April Zamora, Director, RRD
7. Centralized Accounting and Payroll/Personnel System (CAPPS) – Kelsey Stratton, Deputy Chief Operating Officer
8. Parole Review Submissions – Elizeth Willacker, Executive Assistant
9. Adjourn



MINUTES OF THE TEXAS BOARD OF PARDONS AND PAROLES BOARD WORKSHOP WEDNESDAY, APRIL 29, 2026

The Texas Board of Pardons and Paroles (Board) met in open session on Wednesday, April 29, 2026 at 12:00 p.m., Cambria Hotel Austin Uptown, 13205 Burnet Rd., Austin, Texas.

BOARD MEMBERS PRESENT

Marsha Moberley
Elodia Brito
Sandra Fletcher
Clint Gunnels
Brian Long
Linda Molina
Ed Robertson

PAROLE COMMISSIONERS PRESENT

Michael Adams
Richard Aiello
Jacqueline Bishop
Joel Butler
Edward Davila
Mary Farley
Raymond Gonzalez
Jimmy (JP) Guyton
Michael Hardges
James Kiel
Jeffrey Marton
Wadella Murphy
Rueth Palad
Julie Phillips
Kimberley Shaub
Roel Tejada

RECOGNITIONS

Chair Moberley recognized the Board Offices, the Board Members and Commissioners in attendance, as well as TDCJ guests present.

CRIME STOPPERS OF HOUSTON PRESENTATION (*ATTACHMENT A*)

Andy Kahan and Clara Guidry from Crime Stoppers of Houston presented on their Victim Services and Advocacy Program and the Parole Victim Video Project. They emphasized, victim support, their commitment to giving victims a voice and providing direct services, noting, “our core mission is to solve and prevent serious crime and partnerships with the citizens, the media and criminal justice system.”

DWI RECIDIVISM STUDY (*ATTACHMENT B*)

Andrew Barbee, Director of Office of Strategic Initiative and Modernization (OSIM), presented a DWI Recidivism Study, which revealed the effectiveness of TDCJ's DWI programming but highlighted potential issues with risk assessment tools, particularly concerning the consistency of recidivism rates across different risk scores.

NEW INDIVIDUAL TREATMENT PLAN (ITP) PROGRAM UPDATES (*ATTACHMENT C*)

Updates on the Individual Treatment Plan (ITP) program were provided by April Zamora, Director of TDCJ Rehabilitation and Reentry Division (RRD). Ms. Zamora emphasized ITP's role as a dynamic data driven roadmap that identifies everyone's criminal **criminogenic risk**, the needs and assigned targeted programming and academic progress prior to release, showcasing a significant increase in client engagement with the new tablet-based system.

PAROLE GUIDELINES/MONTHLY REPORTING (*ATTACHMENT D*)

Board Member Brian Long discussed the development of an internal process to address variations in parole guidelines, as directed by Sunset's recommendation 6.6; a year-long collaborative effort with workgroup members Ms. Elodia Brito and Ms. Sandy Fletcher to create these guidelines. He detailed the year-long process of creating these procedures, aiming for simplicity, fairness, and conciseness.

DECISION MAKING, VIOLATION (*ATTACHMENT E*)

Timothy McDonnell, Chief Operating Officer, addressed decision-making and violation processing, discussing consistency and the use of graduated sanctions. The importance of understanding the nuances of Intermediate Sanction Facility (ISF) and Substance Abuse Felony Punishment Facility (SAFPF) placements was underscored.

April Zamora and Monica De Velasco provided clarity on ISF/SAFPF program placement, durations and eligibility. A key takeaway was the need for better documentation and understanding of offender's needs to make informed decisions.

CENTRALIZED ACCOUNTING AND PAYROLL SYSTEM (CAPPS) (*ATTACHMENT F*)

Kelsey Stratton, Deputy Chief Operating Officer, provided an overview of the upcoming Centralized Accounting and Payroll Personnel System (CAPPS), detailing its features and the transition process for employees.

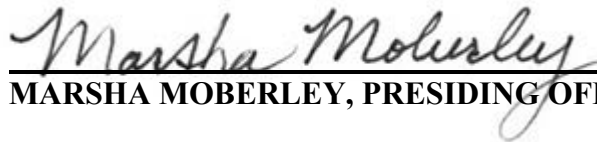
PAROLE REVIEW SUBMISSIONS (*ATTACHMENT G*)

Elizeth Willacker, Chair's Executive Assistant, provided an update on parole attorney submission procedures, emphasizing efficiency and consistency through dedicated email addresses and the discontinuation of fax machines.

ADJOURNMENT

Having completed all posted items on the agenda, Chair Moberley adjourned the Board Meeting at 3:28 p.m.

ADOPTED BY UNANIMOUS CONSENT OF THE BOARD ON THE 20th DAY OF August 2026.

A handwritten signature in cursive script, reading "Marsha Moberley", is written over a horizontal line.

MARSHA MOBERLEY, PRESIDING OFFICER (CHAIR)