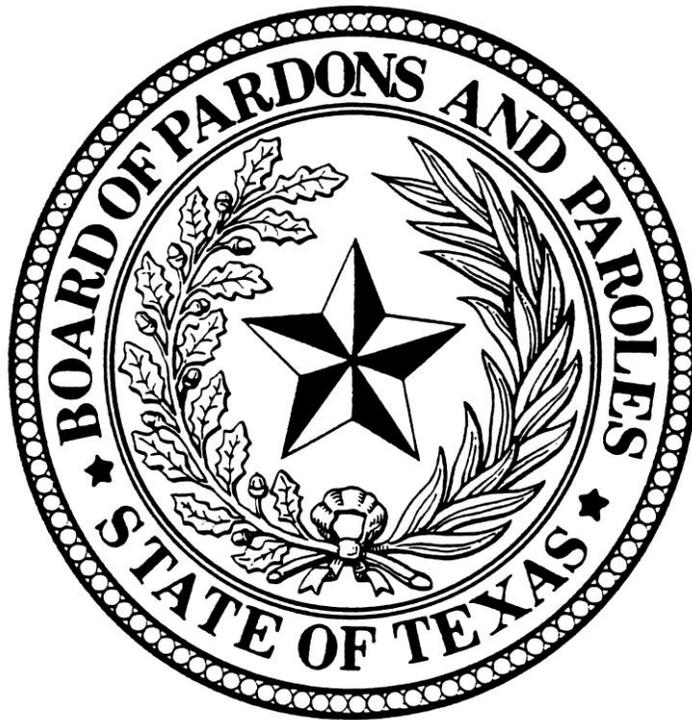


# TEXAS BOARD OF PARDONS AND PAROLES

## MINUTES

*Board Workshop No. 25-0108*



**January 8, 2025**

**Bryan, Texas**



# **TEXAS BOARD OF PARDONS AND PAROLES**

## **WORKSHOP**

Wednesday, January 8, 2025

4100 Lake Atlas Drive  
Bryan, Texas

1:00 PM

### **Order of Business**

1. Call Workshop to Order
2. Rehabilitation Programs Overview – Jason Clark, Chief Programs Officer and April Zamora, Director of Reentry and Integration Division
3. IPO Case Summary/Sunset - Jeffrey Marton, Parole Commissioner and Clinton Gunnels, Director of Institutional Parole Operations
4. Sunset Report – Commission Decisions Summary – Timothy McDonnell, Chief of Staff
5. OIMS Conditions – Ed Robertson, Board Member and Bettie Wells, General Counsel
  - a. O.43 Weekly urinalysis for 2 months
  - b. O.44 Substance abuse support group – attend three (3) times per week
  - c. O.46 Shall not operate a motor vehicle unless approved by a parole panel.
  - d. O.57 Not to leave the State of Texas
6. Adjourn



# MINUTES OF THE TEXAS BOARD OF PARDONS AND PAROLES BOARD WORKSHOP

WEDNESDAY, JANUARY 8, 2025

## **REGULAR SESSION**

The Texas Board of Pardons and Paroles (Board) met in open session on Wednesday, January 8, 2025 at 1:00 p.m., 4100 Lake Atlas Drive, Bryan, Texas.

## **BOARD MEMBERS PRESENT**

Marsha Moberley  
Elodia Brito  
Sandra Fletcher  
Carmella Jones  
Brian Long  
Linda Molina  
Ed Robertson

## **PAROLE COMMISSIONERS PRESENT**

Michael Adams  
Richard Aiello  
Jacqueline Bishop  
Joel Butler  
Edward Davila  
Lee Ann Eck-Massingill  
Mary Farley  
Troy Fox  
Raymond Gonzalez  
Michael Hardges  
James Kiel  
Jeffrey Marton  
Anthony Ramirez  
Alfredo Salcido

Roel Tejada

**BOARD STAFF PRESENT**

Bettie Wells, General Counsel  
Carol Garcia, Deputy General Counsel  
Timothy McDonnell, Chief of Staff  
Jessica Dillard, Board Administrator  
Rachel Alderete, Director, Support Operations  
Kyle Britt, Director, Budget  
Eugene Stroud, Deputy Director of Financial Operations  
Wadella Murphy, Director, Hearing Operations  
Clinton Gunnels, Director, Institutional Parole Operations  
Erica Montalvan, Deputy Director, Institutional Parole Operations  
Libby Hamilton, Director, Victim Liaison Program  
Kesley Stratton, Director, Staff Development  
Rodney Sigler, Director, Human Resources  
Terence Hall, Director, Information Technology  
Heather Penick, Manager of Business Operations  
Pamela Pacher, Program Specialist, Governmental Affairs  
Brent Baker, Budget Analyst  
Robert Detjen, Systems Analyst  
Estela DeHoyos, Program Supervisor, Board Support  
Chrissy Ruiz, Executive Assistant  
Oliver Cui, Executive Assistant  
Elizeth Willaker, Executive Assistant  
Matthew Schlosser, Multimedia Technician

**TDCJ STAFF PRESENT**

Joe Ballez, PD-Deputy Division  
Amanda Lowe, PD-Deputy Division Director  
April Zamora, Director, Rehabilitation and Reentry  
Jason Clark, Chief Programs Officer  
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**CONVENED – TEXAS BOARD OF PARDONS AND PAROLES**

Presiding Officer (Chair) Marsha Moberley convened the workshop of January 8, 2025 at 1:00 p.m. in accordance with Chapter 551, Texas Government Code, Open Meetings Act. After roll call, the Chair stated a quorum was present and declared the meeting open.

**RECOGNITIONS**

Clinton Gunnels Institutional Parole Office (IPO) Director recognized the IPO management staff, highlighting their career and education. The management staff included Erica Montalvan, IPO Deputy Director (Gatesville), Justin O’Neal, IPO Training Administrator (Huntsville), Jennifer Herrington, IPO Central Regional Supervisor (Huntsville), Susan Scheiner Kumba, IPO Central Assistant Regional Supervisor (Huntsville), Clint Adams, IPO Northern Regional Supervisor (Palestine), Rustin Phillips,

IPO Northern Assistant Regional Supervisor (Palestine), Jimmy Guyton, IPO Southern Regional Supervisor (Angleton), Mathew Royer, IPO Southern Assistant Regional Supervisor (Angleton), Michael Ortiz, IPO Southern Assistant Regional Supervisor (Beeville), Rueth Palad, IPO Western Regional Supervisor (Gatesville), Joy Chandler, IPO Western Assistant Regional Supervisor (Gatesville), and Elizabeth Hartwell, IPO Western Assistant Regional Supervisor (Amarillo).

Chair Moberley recognized the Board Members and Parole Commissioners present.

Chair Moberley introduced Sandra Fletcher, the new Board Member and Michael Hardges the new Parole Commissioner from the Angleton Board Office. She highlighted their career and education.

#### **REHABILITATION PROGRAMS OVERVIEW (*ATTACHMENT A*)**

Chair Moberley introduced Jason Clark, Chief Program Officer and April Zamora, Director of Rehabilitation and Integration Division to present agenda item #2.

Mr. Clark and Ms. Zamora provided an overview of Rehabilitation and Integration Division, which included TDCJ's Organizational Structure, Sunset Staff Issues and Key Recommendations, Board Voted Programs, Moving Forward After Sunset, and Workgroups and Adjustments.

Chair Moberley thanked them for their presentation and proceeded with the order of business.

#### **IPO CASE SUMMARY/SUNSE (*ATTACHMENT B*)**

Chair Moberley yielded the floor to Jeffrey Marton, Parole Commissioner and Clinton Gunnels, Director of IPO to present agenda item #3 IPO Case Summary/Sunset.

Mr. Marton, Mr. Gunnels, and Ms. Erica Montalvan discussed the IPO Case Summary and proposed changes, Status Report Regarding the Case Summary Work Group and Workgroup Members, BPP's Review Conducted by the Texas Sunset Review Commission, Internal Audit Conducted by TDCJ's Independent Ombudsman, Workgroup's Approach, Goals, and Objectives, Case Streamlining, Streamlining Team, and Case Summary Streamlining.

Chair Moberley thanked them for their presentation.

#### **SUNSET REPORT (*ATTACHMENT C*)**

Chair Moberley yielded the floor to Timothy McDonnell, Chief of Staff to present agenda item #4 Sunset Report.

Mr. McDonnell discussed Sunset Commission's Background, Sunset Review Timeline, and Types of Actions. Additionally, he reported the issues/recommendations, including Issue 4 Rehabilitation Programs, Issue 5 Parole Supervision, Issue 6 BPP, and Issue 8 Generic Statutory Changes for Agency Consistency. He concluded his report noting the Chair is assembling an implementation team to address each item requiring BPP action, implementation/action plans are being developed to track each identified issue, which will include responsible individual(s) and timelines, action plans may involve board rule modifications/additions, new policies/directives, training, IT-generated reports, annual statistical report

modifications, and collaboration with TDCJ. Also, in two years the State Auditor’s Office (SAO) will review our agency for compliance with the Sunset Recommendations and Adopted Issues.

Chair Moberley thanked him for his presentation.

**OIMS CONDITIONS (*ATTACHMENT D*)**

Chair Moberley yielded the floor to Ed Robertson, Board Member and Bettie Wells, General Counsel to present agenda item #5 OIMS Conditions.

Mr. Robertson and Ms. Wells discussed the OIMS Conditions listed in agenda item #5 to determine their need, including O.43 Weekly urinalysis for two months, O.44 Substance abuse support group – attend three (3) times per week for 180 days, O.46 Shall not operate a motor vehicle unless approved by a parole panel and O.57 Not to leave the State of Texas. The OIMS conditions will be presented at the next Board meeting.

Chair Moberley thanked them for their presentation.

**ADJOURNMENT**

Having completed all posted items on the agenda, Chair Moberley adjourned the Board Workshop at 4:36 p.m.

**ADOPTED BY UNANIMOUS CONSENT OF THE BOARD ON THE 24<sup>th</sup> DAY OF APRIL 2025.**

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**MARSHA MOBERLEY, PRESIDING OFFICER (CHAIR)**