

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE
PAROLE DIVISION**



**POLICY AND
OPERATING PROCEDURE**

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PAGE: 1 of 2

SUPERSEDES: 07/25/97

SUBJECT: TRANSFER OF RELEASEE(S) WITHIN THE INTERMEDIATE SANCTION FACILITY/SUBSTANCE ABUSE FELONY PUNISHMENT FACILITY (ISF/SAFPF) PROGRAMS

AUTHORITY: TEXAS GOV'T CODE § 508.119

PURPOSE: To establish procedures for the exchange of releasee(s) from one unit to another

PROCEDURE:

I. RESIDENT EXCHANGE FROM ISF

- A.** A resident may be considered for exchange from one facility to another facility on a case-by-case basis for the following reasons:
1. The resident has a verified gang affiliation that is deemed detrimental to the facility in which the resident is currently located.
 2. Segregation cells are at capacity, or will exceed capacity, at the facility in which the resident is currently located, and another facility could accommodate an additional resident in segregation.
 3. One facility is over population limits and another is under population limits.
 4. Logistical purposes (e.g., to regionalize residents).
 5. Disciplinary measures or concerns or any other situations that merit review.
 6. The resident is in disciplinary status (e.g., in revocation process and will not be returned).

II. RESIDENT EXCHANGE FROM SAFPF

- A. A resident may be considered for exchange from one facility to another facility on a case-by-case basis for the following reasons:
1. The resident is in disciplinary status (e.g., in revocation process and will not be returning to the program but may be moved to an ISF pending completion of the revocation process).
 2. One facility is over population limits and another is under population limits; however, those to be transferred shall have progressed no further in the program than orientation.
 3. Disciplinary measures or concerns or any other situations that merit review.

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