

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE
PAROLE DIVISION**



**POLICY AND OPERATING
PROCEDURE**

NUMBER: PD/POP-3.2.15

DATE: 5/16/05

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SUPERSEDES: 7/18/97

SUBJECT: INFORMANT REVIEW PROCESS

AUTHORITY: BOARD OF PARDONS AND PAROLES GENERAL CONDITION OF RELEASE NO. 7

PURPOSE: To provide instruction for review of offenders to be used by law enforcement agencies as informants.

- I. A completed Informant Checklist and letter outlining the activities of the informant shall be submitted to the Division Director or designee by each law enforcement agency requesting an offender as an informant.
- II. If the informant violates any term or condition of release, the informant status may be terminated at the discretion of the Division Director or designee.
- III. The supervising district, at the discretion of the Division Director or designee, may be contacted to recommend an offender act as an informant.
 - A. If the supervising district is contacted, the offender's activity as an informant shall not be entered into the offender records; and
 - B. The supervising district shall verbally notify the Division Director or designee if a situation develops that affects the offender's informant status.
- IV. The Division Director or designee reserves the right to refuse to disclose to anyone the identity of an offender who has assisted law enforcement officials or provided information relating to the investigation of criminal activity if he believes the best interests of the agency or the safety of the offender may be compromised.

Bryan Collier
Director, Parole Division