

POLICY TRANSMITTAL MEMORANDUM

To: Recipients of the Correctional Managed Health Care Policy Manual

Date: July 8, 2015

**From: Natasha L. Mills
CMHC Policy and Procedure Committee Coordinator**

Re: Correctional Managed Health Care Policy Manual Updates

Listed below are updated policies for your Correctional Managed Health Care Policy Manual. The Facility Management Team is expected to inform all employees of these policies before placing them in the manual.

Policy Number	Policy Name	Primary change
A-04.1	Administrative Meetings	Font color was changed in Section III. References were updated
A-04.2	Health Services Statistical Report	Section I was changed to reflect ACA standards. References were updated
C-18.1	Licensure and Credential Verification	Section IV was updated. References were updated.
D-27.2	Heat Stress	Changes were made to Sections II, III, IV as well as Section VI of Procedures. Table 1 was updated. References were updated and moved to the end of the policy.
D-27.2 ATTACHMENT A	Drugs Associated with Heat Stress	Attachment A was updated to reflect drugs associated with Heat Stress. References were also updated.
D-27.2 ATTACHMENT B	Comorbidities That May Affect Heat Tolerance	The title of the attachment was changed to "Common Comorbidities that may affect Heat Tolerance". A statement was added for clarification. References were updated.
D-27.3	Photosensitivity	Definitions were changed, and references were updated. Appendix A's title changed to "Drugs Commonly Associated with Photosensitivity" the medication list was updated, and the references were updated. Appendix B's title changed to "Other Drugs Less Commonly Associated with Photosensitizing Potential," the medication list was updated, and the references were updated.
E-31.3	Access to Off-Site Hospitalization Offender Information	Sections III and IV had changes.
E-31.4	Management of Offenders who have Received Solid Organ Transplants	Minor changes were made to the purpose with the addition of "stem cells." Section IV paragraph was deleted and replaced with new language specifying the process for obtaining housing assignments for offenders with solid organ transplants. The addition of "stem cell" was added to Section VI. References were updated.
E-34.3	Use of Force Procedures	Minor grammatical changes were made. Language regarding placement of HSM form.
E-42.1	Offender Transport and Transfer	Section V was added which outlines transport of offenders in infirmaries and inpatient Mental Health facilities. References were updated.

E-42.4	Medical Hold SOP	This policy was introduced.
G-51.1	Special Needs Offenders	The definition for offenders who are terminally ill was updated. All sections had changes. References were updated.
H-60.1	Health Records – Organization and Maintenance	A definition was added in Section III for a “late note” entry into the EMR and the process for completing it. References were updated.
H-60.1 ATTACHMENT A-1	Outpatient Health Records Format	Side III had changes. PHOP has been changed to ADS.
H-60.1 ATTACHMENT B	Chart Look up for Patient	Attachment has been deleted.
H-60.1 ATTACHMENT C	Abbreviated Job Titles	APRN-Advanced Practice Registered Nurse has been added to list of Abbreviated Job Titles. The list of “Approved Psychological Abbreviations” is being sent to the Joint Mental Health Working Group for review.
I-66.1	Medical Therapeutic Restraints	Use of Force Plan was updated in Section IV. References were updated.
I-68.1 ATTACHMENT		Attachment has been deleted.
I-68.3	Forensic Information	Reference section was updated.
A-06.2	Professional and Vocational Nurse Peer Review Process	Minor wording changes to Section III. Advanced Practice Registered Nurses (APRN’s) added. See Policy. Index was deleted. References were updated.
A-07.1	Emergency Plans and Drills	Section I minor grammatical change. Section III minor wording changes. See Policy. Index deleted. References were updated.
A-08.2	Transfers of Offenders with Acute Conditions	Section V.A. wording change made. See Policy.
C-19.2	Health Services Reference Materials	Policy title changed to; Correctional Managed Health Care Reference Materials. See Policy. Section II minor formatting changes. Index deleted. References were updated.
C-19.2 ATTACHMENT A	Sample of Health Services Bookshelf	Entire bookshelf list updated. See Policy Attachment.
C-20.1	Training for Correctional Officers	Section I updated to be consistent with ACA Standard. Index was deleted.
D-28.2	Sharp, Needle and Syringe Control	Index was deleted. References were updated.
D-28.3	Facility Repairs and Renovations	Minor wording changes made to Sections I, II, III, and IV. See Policy. Index and reference was deleted.
E-34.4	Reporting Suspected Abuse	Minor wording changes made to Purpose statement and Section I. References were updated.
E-36.4	Dental Prosthodontic Services	Section IV.B.4.A. Typographical error. Section V.C.2. Minor wording changes. See Policy.
F-47.1	Therapeutic Diets and Food Allergies	Section III Hypercaloric Diet details expanded. See Policy. Section VI.D. Typographical error. Index was deleted.
G-51.6	Referral of an Offender for Admission in to a Mental	Section III.C. Deleted. See Policy.

	Health Inpatient Facility	
G-51.9	Wheelchair Use	References were updated.
I-68.4 ATTACHMENT B	Prescription Drugs giving Positive Results for the Sure-Screen Test	Medications listed were updated according to the guidelines of the Sure Screen Testing manufacturer and reviewed by the Pharmacy and Therapeutics Director.
I-71.2	Patient Self-Determination Act, Natural Death Act, Advance Directives Act	Section I.E. Wording modification electronic medical record updated to <u>electronic health record</u> . See Policy. Section I.F. Wording change to provide process instructions regarding voiding advanced directives. See Policy. Section III.A. Wording added that requires a copy of the OOH-DNR order to be placed in the EHR. See Policy. Section III.H. Wording added to further outline processes for the OOH-DNR order. See Policy.