

## POLICY TRANSMITTAL MEMORANDUM

**To: Recipients of the Correctional Managed Health Care Policy Manual**

**Date: December 11, 2014**

**From: Krista Greathouse  
CMHC Policy and Procedure Committee Coordinator**

**Re: Correctional Managed Health Care Policy Manual Updates**

Listed below are updated policies for your Correctional Managed Health Care Policy Manual. The Facility Management Team is expected to inform all employees of these policies before placing them in the manual.

| Policy Number          | Policy Name  | Primary change   |
|------------------------|--|--|
| A-8.4                  | Offender Medical and Mental Health Classification                    | Housekeeping changes were made throughout the policy. References were updated.   |
| A-8.4<br>Attachment A  | Guidelines for Completing the Health Summary for Classification Form | Housekeeping changes were made in all sections of the attachment. VI D. was added for clarification  |
| A-8.6<br>Attachment B  | MRIS-Standard Operating Procedure for Completing Medical Summary     | Definitions were added to the attachment for clarification. In addition, question 6 was added regarding changes in medical condition since last medical summary.   |
| A-11.1                 | Procedure in the Event of an Offender Death                          | Housekeeping changes in section III were made. References were updated   |
| A-12.1                 | Grievance Mechanism  | Department title corrections were made. References were updated.   |
| A-12.1<br>Attachment C | Informal Resolution Process  | Housekeeping changes were made in the Purpose and in section F.  |
| A-13.1                 | Physician Peer Review  | The title has been changed from Physician Peer Review to Provider Peer Review. Housekeeping in all sections. References were updated.  |
| C-24.1                 | Staffing Levels  | References were updated.   |
| D-27.2                 | Heat Stress  | This policy was reviewed by the Joint Policy and Procedures Committee in October 2013. It was approved by that committee. However, when the policy was forwarded to the Joint Medical Directors, it was noted that the policy had <b>NOT</b> been reviewed by the Joint Pharmacy and Therapeutic Committee (P&T). That committee is in the process of reviewing the policy. In the interim, the 2012 policy will remain in effect. |
| D-27.2<br>Attachment A | Drugs Associated with Heat Stress                                    | See above.   |
| D-27.2<br>Attachment B | Comorbidities that may Affect Heat Tolerance                         | See above.   |
| D-27.2<br>Attachment C | Heat-Related Illness Reporting Form                                  | See above.   |
| E-37.4                 | Lockdown Procedures  | Section VI underwent significant revisions to include detailed information regarding clinical conditions that necessitate immediate access to care.  |
| E-41.2<br>Attachment A | Emergency Response Bag Inventory List                                | The title was expanded to include "Emergency Response Bag." Ammonia inhalant was deleted   |

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|                        |  | from the inventory list.  |
| E-42.2                 | Missed Clinic Appointment  | Section VIII was added, which outlines a process for clinic volumes overflow.   |
| E-42.3<br>Attachment A | Authorization To Leave The Inpatient Setting   | Title was changed to Health Care Special Needs Transportation Order. Substantial changes were made to the attachment to give more detail, information, and guidance regarding the authorization process for offenders leaving the inpatient or sheltered housing setting. |
| F-50.1                 | Tobacco Free Environment   | References were updated.  |
| G-51.5                 | Certified American Sign Language (ASL) Interpreter Services  | Substantial changes were made throughout the entire policy.   |
| G-56.1                 | Alcohol or Other Drug Dependent Offenders  | The title was changed to Offenders with Alcohol or Other Substance Abuse Disorders. Changes were also made to the Purpose and Policy section accordingly.   |
| G-57.1                 | Sexual Assault   | Updates were made to sections III, IV, and VI in accordance with PREA and State Laws passed during the 83 <sup>rd</sup> Texas Legislature.  |
| G-57.1<br>Attachment A | Penal Code, Chapter 22. – Assaultive Offenses  | Attachment was deleted because information is now contained within the body of the policy.  |
| G-57.1<br>Attachment B | Code of Criminal Procedure, Chapter 56. – Rights of Crime Victims, Subchapter A. – Crime Victims’ Rights | Attachment was deleted because information is now contained within the body of the policy.  |
| G-59.3<br>Attachment A | Medical Conditions Not Suitable for B&L Referral   | The title was changed to “Examples of Conditions Not Suitable for Brace and Limb Referral Which Can be Managed to the Unit Level.”  |
| H-64.1                 | Transfer of Health Records   | References were updated.  |
| I-66.2                 | Therapeutic Restraint of Mental Health Patients  | Housekeeping changes were made throughout the policy. References were updated. This policy has been reviewed and approved by the Joint Mental Health Working Group.   |
| I-66.3                 | Psychiatric Inpatient Seclusions   | Housekeeping changes were made in the Policy Section. References were updated. This policy has been reviewed and approved by the Joint Mental Health Working Group.   |
| I-67.1                 | Compelled Psychoactive Medication for Mental Illness   | Housekeeping changes were made throughout the policy. References were updated. This policy has been reviewed and approved by the Joint Mental Health Working Group.   |
| I-70.2                 | Consent For Admission to Inpatient Psychiatric Care  | Housekeeping changes were made throughout the policy. References were updated. This policy has been reviewed and approved by the Joint Mental Health Working Group.   |