

CORRECTIONAL MANAGED HEALTH CARE POLICY MANUAL	Effective Date: 3/18/15	NUMBER: E-42.1
	Replaces: 9/22/2014	
	Formulated: 1/85 Reviewed: 07/16	Page 1 of 2
OFFENDER TRANSPORT AND TRANSFER		

PURPOSE: To establish guidelines to assure that offenders are transported in a safe and timely manner for medical, mental health and dental clinic appointments both on and off site.

POLICY:

- I. Each facility is required to develop written procedures to describe how offenders access services or are transported to services under the following applicable circumstances:
 - A. On-site care:
 1. General population
 2. Administrative segregation
 3. Lock down
 4. Other housing situations
 5. Disciplinary Segregation
 - B. Off-site care:
 1. General population
 2. Administrative segregation
 3. Lock down
 4. Other housing situations
 5. Disciplinary Segregation
- II. The responsible physician or his/her designee provides instructions to transporting personnel regarding medication, therapy or other special treatment required by offenders during transit.
- III. Patients who have a communicable infection should not be transported unless their medical condition requires transfer off the unit. When transport of an offender with a communicable infection is deemed medically necessary, the following special precautions must be observed:
 - A. **All** patients must be dressed in a clean set of clothing prior to transport.
 - B. Patients requiring *airborne precautions* must wear a **surgical mask** any time they are outside a negative airflow room. Staff assigned to escort the patient must wear a **respirator** (i.e., N-95 mask) while in the presence of the patient.

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C. Patients requiring *droplet precautions* must wear a **surgical mask** any time they are outside their housing area. Staff assigned to escort the patient must wear a **surgical mask** when they are within six feet of the patient.

D. Patients requiring *contact precautions* will require measures to decrease the risk of transmission to others based on the source of the infection as follows:

1. Draining wounds must be covered with a clean, intact, impervious dressing.
2. Incontinent patients must wear a clean diaper.
3. Patients with a colostomy or urostomy with a communicable infection in the stool or urine must have a clean bag placed prior to transport.
4. If the organism has been cultured from the sputum, the patient must wear a **surgical mask** any time the patient is outside the assigned housing area.
5. Escort staff should wear protective equipment (i.e., gown, gloves, or mask) if contact with infectious material is anticipated

IV. The offender's health information including any physical records not scanned shall accompany him/her upon transfer off the facility of assignment.

V. Offenders who are inpatients in infirmaries and mental health facilities require special transportation arrangements. Refer to Correctional Managed Health Care (CMHC) Policy E-42.3, "Transportation of Infirmatory and Inpatient Mental Health Offenders" for further information.

Reference: ACA Standard 4-4348 (Revised January 2006) Referrals
 ACA Standard 4-4349 (Revised January 2006), Transportation
 CMHC Policy B-14.10, Tuberculosis
 CMHC Policy E-42.3, "Transportation of Infirmatory and Inpatient
 Mental Health Offenders"