

CORRECTIONAL MANAGED HEALTH CARE POLICY MANUAL	Effective Date: 3/18/15	NUMBER: E-31.3
	Replaces: 1/4/2012	
	Formulated: 1/03 Reviewed: 01/15	Page <u>1</u> of <u>1</u>
ACCESS TO OFF-SITE HOSPITALIZATION OFFENDER INFORMATION		

PURPOSE: To establish a standardized process for obtaining stability and length of stay information on offenders being treated in off-site medical facilities.

POLICY:

- I. When an offender requires tertiary level care in an off-site hospital, a coordinated effort will be made to provide the unit medical departments with updated information. This is intended to alleviate the occurrence of multiple calls made to the tertiary level facilities by unit medical and security staff.
- II. The TTUHSC Utilization Management Department has established procedures for disseminating length of stay information to units within their area. For those units whose medical departments are contracted through the local hospital, designated unit level medical staff will access the information directly from the local hospital. For all other TTUHSC units, the Utilization Management Department will provide information to the medical departments on a daily basis.
- III. For UTMB facilities, the Practice Manager or Nurse Manager, or their designee may contact UTMB Utilization Review for updated information on the offender's condition in off-site hospitals.
- IV. The unit contact for the length of stay information will be the Facility Health Administrator (TTUHSC)/Practice Manager (UTMB) or their designee.
- V. In the event that an offender is admitted to an off-site hospital where his/her security status Poses a serious threat to the safety of the community, the unit Warden or their designee will contact the Office of the Health Services Liaison.