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| CORRECTIONAL MANAGED HEALTH CARE POLICY MANUAL | Effective Date: 8/7/2013 | NUMBER: C-22.1 Page <u> 1 </u> of <u> 1 </u> |
| | Replaces: 10/15/2012 | |
| | Formulated: 10/85 | |
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| OFFENDER WORKERS | | |

PURPOSE: To describe guidelines for the utilization of offenders in health care delivery.

POLICY: Offenders are prohibited from the following duties:

- *Performing direct patient care services;
- *Scheduling health care appointments;
- *Determining offenders' access to health care services;
- *Handling or having access to medications or health records;
- *Handling or having access to surgical instruments, syringes and needles;
- *Performing any support functions or operating Health Services medical/dental equipment.

This policy is not intended to prohibit offender participation in support groups that have been organized to assist offenders with health problems.

PROCEDURE:

- I. The use of offenders for janitorial services is permitted. The allowable number of offender workers performing janitorial functions in any given facility is dependent upon the size of the health care facility. Each unit health authority (TTUHSC)/management team (UTMB) designates the number needed.
- II. The offender workers must be under the direct supervision of Health Services or security personnel. No offender may clean inside any patient care or support service area without a staff member present.
- III. Supervision of the offender janitors is the responsibility of the unit health administrator (TTUHSC)/Practice Manager (UTMB) or his/her designated representative.
- IV. Offender janitors disposing of bio-hazardous wastes must receive appropriate training, wear approved Personal Protection Equipment (PPE) in the discharge of their duties, and be offered Hepatitis B vaccination (refer to Infection Control Policy B-14.27).

Reference: ACA Standard 4-4393 (Ref. 3-4340), Offender Assistants